



## Request for assistance in complying with the Fund's Environmental and Social Policy and Gender Policy

Submission Date: 21/09/2016

Adaptation Fund Grant ID:  
Country: Kenya Environment Management Authority

### A. Timeframe of Activity

Expected start date of activity	January 2017
Completion date of activity	July 2017

### B. Type of support requested

Describe the activities to be undertaken to support the compliance of the NIE with the Fund's Environmental and Social policy and Gender policy

Types of Support Activities	Support requested (please provide short description)	Type/name of provider for the requested support <sup>1</sup>	Requested budget (USD)	Timelines in days
Development of procedures/manuals/guidelines for screening projects for environmental and social risks as well as gender-related risks	1. Consultant to develop an E&S screening guidelines and a training Module	Patricia Miller	6000	7
	2. Consultant to develop gender assessment tools/guidelines/procedures			7
	3. One (2 day) technical training workshop with NIE facilitated by the consultant on ESS and gender			2
	4. One (2 day) Training workshop on ESS and			2

<sup>1</sup> Specify if it is an institution, consulting firm or individual consultant. When possible, provide the name of the institution, firm or individual identified or selected.

	gender with Executing Entities facilitated by the consultant			
Development of procedures manual/guidelines for undertaking project environmental and social risk assessment, gender assessment, and for formulating risk management plans that are gender responsive	<ol style="list-style-type: none"> <li>1. Consultant to develop environment and social risk assessment and risk management tools procedures/manuals/guide lines</li> <li>2. Consultant to develop gender assessment tools procedure/manuals/guidelines risk management plans that are gender responsive</li> <li>3. One workshop with NIE on Environment Social Risk and Gender assessment and Management</li> </ol>		3000	7
Development of a policy/avenues for public disclosure and gender-responsive consultation	<ol style="list-style-type: none"> <li>1. Consultants to develop public disclosure policy/avenues for NIE, EEs and the AF programme implementation</li> <li>2. Consultant to develop/review the existing gender policy to make it responsive to gender issues as per AF guidelines.</li> <li>3. Two day capacity building workshop with NIE facilitated by the Consultants</li> </ol>		3000	7
Development of transparent, accessible, fair and effective mechanisms for receiving and addressing complaints about environmental or social harms and complaints related to gender inequalities and other adverse gender impacts caused by projects/programmes during	<ol style="list-style-type: none"> <li>1. Consultant to develop procedures to receive, resolve E&amp;S and gender complaints</li> <li>2. One technical training workshop with NIE facilitated by the consultant</li> <li>3. One Training workshop with Executing Entities facilitated by the consultant</li> </ol>		5000	7

implementation				
Training of select entity staff to carry out the relevant tasks related to the implementation of the Fund's Environmental and Social Policy and the Gender Policy	<ol style="list-style-type: none"> <li>1. Consultant to develop comprehensive training manual on gender mainstreaming</li> <li>2. Training on AF Gender policy, and action plan for its implementation within the AF programme in Kenya.</li> </ol>		5000	7  5
Other type of support requested (please describe)	Development of ESMS for NEMA <ol style="list-style-type: none"> <li>1. Consultant to review and finalize the existing draft ESMS</li> <li>2. One ESMS Training workshop for NEMA staff.</li> <li>3. Development of a gender action Plan in AF Projects</li> <li>4. Development of Training packages on engendering Climate Change Adaptation related programmes</li> <li>5. Development of gender indicators for use in monitoring AF Project in Kenya</li> </ol>		3000	2 5 4 2 4
<b>Total Grant Requested (USD)</b>			<b>25000</b>	

### C. Implementing Entity

This request has been prepared in accordance with the Adaptation Fund Board's procedures

Head of Implementing Entity	Signature	Date (Month, day, year)	Implementing Entity Contact Person	Telephone	Email Address
Prof. Geoffrey Wahungu	Geoffrey Wahungu	2.09.2016	Wangare Kirumba	254-020-6005522  254-0722-457289	wkirumba@nema.go.ke

### D. Record of endorsement on behalf of the government

Provide the name and position of the government official, Designated Authority (DA) of the Adaptation Fund, and indicate date of endorsement. The DA endorsement letter must be attached as an annex to the request.

<i>(Enter Name, Position, Ministry)</i> <b>NAME:</b> Charles Sunkuli <b>POSITION:</b> Principal Secretary, <b>MINISTRY:</b> Ministry of Environment and Natural Resources	Date: <i>(Month, day, year)</i>  11, 09, 2016
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**MINISTRY OF ENVIRONMENT, NATURAL RESOURCES & REGIONAL  
DEVELOPMENT AUTHORITIES**

**Office of the Principal Secretary**

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10<sup>th</sup> February, 2016

**To: The Adaptation Fund Board**

C/o Adaptation Fund Board Secretariat  
Email: [Secretariat@Adaptation-Fund.org](mailto:Secretariat@Adaptation-Fund.org)  
Fax: 202 522 3240/5

**ENDORSEMENT FOR TECHNICAL SUPPORT FOR NATIONAL  
ENVIRONMENT MANAGEMENT AUTHORITY (NEMA)**

In my capacity as the Designated Authority for the Adaptation Fund in Kenya, I am pleased to endorse the grant proposal submitted by NEMA for funding from the Adaptation Fund.

NEMA has applied for this grant for technical assistance to build capacity to mitigate environmental and social risks during the implementation of the Adaptation Fund programme in Kenya.

Charles T. Sunkuli  
**PRINCIPAL SECRETARY**